

# Wyoming Wing Staff Meeting

30 November 2017

7:00- 7:25 PM

- Finance Committee at 6:45

**Conducting:** Col Jeff Johnson

**Recording:**

Renee Bailey

**Attendees:**

Jeff Johnson

Mike Heaberlin

Rod Burnett

Mike Moore

## **Attendees Via Audio Conference:**

Ken Dyk

Greg Schreurs

Terry Bosecker

Dave Shepard

Joe Feiler

Jerry Cowles

Bill Morton

Jackie Floyd

Cece Reed

Harlin Ribnik

Jeff Baum

## **AGENDA**

Invocation..... Col Bill Morton

Safety Brief..... NFPA.org tremendous amount of information on a large variety of topics to include winter holiday safety, Christmas tree fires, top 3 days for candle fires Christmas, New Years Eve and New Years Day. 2009-2014 avg of 210 home fires that started with Christmas trees. Choose decorations that are flame resistant or retardant, check cords for breaks, check bulbs, use plastic clips not nails to hang lights, careful with extension cords and how much load you place on them, Holiday entertaining: test smoke alarms, tell guests about fire emergency plans, keep children and pets away from flames, stay in the kitchen when cooking on the stove, if you have a fireplace make sure you dispose of your ashes correctly.

Commander..... Col Jeff Johnson

1. There have been some concerns over the 90 day flying plan. Maj Heaberlin has worked

hard to ensure that everyone who needs to fly, can. Change is never easy, we are working within budget constraints and new regs. Encourage all to read the new 70-1.

2. Please do not make wing personnel changes in eservices without Personnel Director input.
3. I appreciate using the chain of command for concerns and allowing the system to work as it should. Solving problems at the lowest level possible keeps communication more direct and accurate.
4. New finance officer: Greg Schreurs New Personnel officer: Mike Moore
5. I will be out of pocket but available by cell phone and email from 25 Dec- 1 Jan (attending KS winter encampment)
6. Safety surveys are due. Only two squadrons have done theirs. Remember, compliance equals respect.
7. We have received feedback from Region that we are doing well completing our inventories. Thanks for all your work.
8. New wing strategic plan being written. It will give us guidance over the next several years.
9. Best practice is to have a safety briefing before each squadron activity and make sure it is recorded.

**Other Discussion**

**Department Reports (electronic only)**

Commander.....Col Jeff Johnson  
Vice Commander.....Lt Col BJ Carlson  
Chief of Staff .....Maj Michael Heaberlin

Director Aerospace Education ..... Maj Toni Brown

Aerospace Education (Internal).....1st Lt Robert Montgomery  
Aerospace Education (External).....1st Lt Joe Feiler

In November Lt Montgomery and I presented to the Technology Student Association (TSA) during the convention here in Casper. Over sixty middle school students were presented with information on flight, aviation, and the CAP cadet program. The information was well received.

Aircraft Maintenance..... 1st Lt John Douglas  
Aircraft status: Total hrs Oct 25, 2017

N261CP - in maintenance for annual .  
N294CP - 22.3 hrs to mid 72.3 to 100/annual  
N344CA - 16.6 hrs to mid 66.6 to 100/annual  
N353CP - 18.1 hrs to mid 68.1 to 100/annual  
N702CP - 40.8 hrs to mid 67.8 to 100/annual  
N897CP - 13.4 to annual  
N9935E - 21.3 hrs to mid 21.5 to 100/annual  
Wing total hrs = Aircraft avg hrs=

**A/C currently in danger of being lost to another Wing:**

N294CP -

N344CP -

N353CP -

N702CP -

N897CP -

In the past they required a minimum of 125 hrs per a/c or averaged the total Wing time to keep your aircraft.

Three aircraft are close to minimums.

Two are definitely in the loss status. The Wing CC will usually be given the choice of which a/c he gives up.

Admin.....CMSgt Mike Moore

1. A list of all files maintained by Wing staff must be submitted. A file plan needs to be developed prior to the upcoming SAV. These are only the files that pertain specifically to your Wing staff duties.
2. Make sure all written policies/procedures follow the required format.

Cadet Programs .....Lt Col BJ Carlson

1. The H.A.R.T. ceremony in Lethbridge Canada was attended by cadets and senior members from Cody, Sheridan and Casper. Reports on the event were that it was a positive experience.
2. Several squadrons (5) are participating in the Wreaths Across America program.
3. 2 Squadrons are planning to participate in the Region Cadet Competition in April.
4. The cadet track for the wing conference is still in progress.
5. The revised cadet programs regulation (CAPR 60-1) is now available and will be in effect on 1 Feb, although squadrons can implement changes now. There are major changes in the Fitness program, Phase 3 and 4 service and activity requirements (the Staff Duty Analysis requirement is totally revised), and milestone testing plus other changes. All members active with cadets need to read the new regulation carefully and the supporting pamphlets/forms. CAPP 60-32 details the revised SDA requirements and is available under the Cadet Staff Duty Analysis link in the capmembers.com cadet programs section, The leadership feedback forms are renumbered to 60-91 through 60-94 - the wording is the same. The Super Chart and Personal tracker form have been revised to reflect the new SDA and fitness requirements. The Fitness pamphlet (CAPP 60-50) is supposedly available but I have not seen it yet. There is a slide presentation about the new program members can access at capmembers.com under the Cadet Webinar link in the Cadet Programs section. The slideshow is located on the right hand side of the page under Related Documents. Supposedly by the time CAPR 60-1 is effective there will be some fitness tools available online.
6. The SUI form for Cadet Programs has been revised and can be found on page 43 in the regulation. The CI form has also been revised and can be found on page 44. Items have been added so cadet programs people need to be aware of the additions for their

upcoming SUIs. I am assuming that this revised SUI form will be mandatory on 1 Feb but the IG is checking on this.

Chaplain.....Ch McKinley Wood

1.

Communications.....1st Lt David Shepard

1. Wing Comms Inventory is complete with the exception of some Reports of Survey that will need following up.
2. Casper Mountain repeater install will begin Thursday if the weather holds.
3. Quotes are being obtained for 49020 and 49010 radio installs as well as a re-install for 49005.

Drug Demand Reduction.....Lt Col Susan McDonald

Any unit who used the red ribbon items I sent please let me know how it went.

Emergency Services ..... 1st Lt Robert McKinney

Finance.....Maj Greg Schreurs

As of this past Monday, I have assumed the Finance duties from Chief Moore. Please direct your finance questions and issues to me, I'll do my best to get you and answer. As I get more familiar with this job, expect to see more notes here.

Government Relations .....Col Bill Morton

Will begin the process for setting up our Winter board Congressional meetings next month.

Health Services Officer.....Maj Jim Little

Historian.....Capt Jerry Cowles

1. Yellowstone Regional Composite Squadron will be displaying old style uniforms, rank insignia (cadet and senior members), badges of states, WYWG, and squadrons including HART Canadian Province Squadrons, RMCP, plus a brief history of Civil Air Patrol in the Park County Public Library. Thanks to Capt Johnson for donating uniforms and Cap George Pilotte (NYWG Retired) for his collection.

IG..... Lt Col Cec Reed

1.

Operations..... Lt Col Burnett

Starting to plan for the Wing Tabletop SAREX, weekend of 20 Jan 2018.

## WYWG AIRCREW RESOURCE MANAGEMENT

### OCTOBER 2017 PILOT FLYING REPORT

#### I. PILOT CAP PIC HOURS:

<u>NAME:</u>	<u>UNIT:</u>	<u>QUAL:</u>	<u>PIC TIME:</u>	<u>12-Month Avg:</u>
1. 2Lt Stahla	WY-069	MP	03.10	0.38
2. 1Lt Joe Feiler	WY-002	MP	01.10	0.79
3. Capt Bentzin	WY-002	MP	00.00	1.28
4. 2Lt Schutz	WY-080	MP	00.00	1.59
5. Capt Nordin	WY-066	CP	00.00	1.74
6. Maj Brown	WY-069	MP	00.00	1.93
7. Capt LaPointe	WY-019	MCP	00.00	2.10
8. Col Johnston	WY-059	MCP	04.70	2.22
9. LtC Reed	WY-001	CP	01.60	2.36
10. LtCol Mike Carlson	WY-075	MP	00.00	2.48
11. Capt Baum	WY-078	MCP	01.70	2.78
12. Capt Cully	WY-019	MP	13.30	2.89
13. Maj Wood	WY-069	MCP	00.40	2.95
14. Maj Little	WY-019	MP	02.00	4.06
15. 1Lt Warren	WY-019	MP	00.00	4.29

16. Maj Schreurs	WY-069	MCP	14.30	5.03
17. 1Lt Heil	WY-080	MP	27.40	5.55
18. 2Lt Li	WY-019	MP	19.30	6.68

### I. PILOT CAP PIC HOURS (continued):

<u>NAME:</u>	<u>UNIT:</u>	<u>QUAL:</u>	<u>PIC TIME:</u>	<u>12-Month Avg:</u>
19. 1Lt Douglas	WY-080	TMP	00.00	0.49
20. 2Lt Boyer (TMP)	WY-080	TMP	01.50	0.55
21. 2Lt Gibbens	WY-080	TMP	00.00	1.44
22. Maj Ribnik	WY-066	TMP	00.00	1.80
23. 2Lt Gibson	WY-019	F5 Trainee	03.00	NA
24. CMSgt Moore	WY-066	F5 Trainee	03.70	NA

### II. AIRPLANE FLYING HOURS:

<u>TAIL NUMBER:</u>	<u>FLIGHT HOURS:</u>	<u>FUEL COST A MISSION:</u>	<u>FUEL COST B MISSION:</u>
1. 261CP	24.4	None	\$2100.41
2. 344CA	25.5	None	\$1054.53
3. 353CP	16.3	\$225.49	\$594.49
4. 935E	14.3	\$78.69	\$521.98
5. 294CP	05.3	None	\$337.43
6. 897CP	04.7	None	\$233.44
7. 702CP	<u>04.3</u>	<u>None</u>	<u>\$208.65</u>
<b>TOTALS:</b>	94.8	\$304.18	<b>\$5050.93</b>

Personnel.....CMSgt Mike Moore

1. Ensure all awards that require Wing level approval are sent through this office.
2. Personnel assigned to Wing HQ that have new qualifications need to make sure I have a copy for your records.

Plans & Programs..... Col Jackie Floyd

Professional Development.....Maj Harlan Ribnik

- 1.

Public Affairs.....Maj Tera Cowles

Retention & Recruiting.....2d Lt John Douglas

Safety.....1st Lt Joe Feiler

FAAST Blast — Week of Nov. 27, 2017 – Dec. 03, 2017Biweekly FAA Safety Briefing News Update

SAIB Issued for Kidde Fire Extinguishers

Last week the FAA issued a Special Airworthiness Information Bulletin (SAIB CE-18-05) for certain recalled Kidde fire extinguishers with plastic handles. These extinguishers, which may be found in GA aircraft, can become clogged or require excessive force to operate and can fail to operate during an emergency. The plastic handle fire extinguishers involve 134 models manufactured between January 1, 1973, and August 15, 2017. The FAA recommends you check your aircraft for any of the recalled Kidde extinguishers and replace it with one that is airworthy and not affected by the recall. For more details and a list of all Kidde models that are affected, go to <https://go.usa.gov/xn8ZK>.

Three units have completed the annual Safety Survey- Wy-002, WY-059, WY-0075

Stan/Eval.....Capt Jeff Baum

- 1.

Supply/Logistics.....Capt Jan Johnson

- 1.

Transportation.....Maj Michael Heaberlin

- 1.

Web Administration.....Maj Tera Cowles

Wing IT.....Maj Tim Anderson

Wing Administrator..... Renee Bailey