

# Wyoming Wing Staff Meeting

25 MAY 2017

7:00- 7:25 PM

**Conducting:** Col Jeff Johnson

**Recording:**

Renee Bailey

**Attendees:**

Jeff Johnson

Mike Heaberlin

Robert McKinney

Rod Burnett

Mike Moore

Bill Morton

**Attendees Via Audio Conference:**

Jackie Floyd

Ian Lydic

Ken Dyk

Joe Feiler

Jeff Baum

Jerry Cowles

## AGENDA

Invocation..... Bill Morton

Safety Brief.....Lt Joe Feiler

1. Safe boating. Memorial Day Weekend is here. Remember your lifejackets and that there is an age cutoff for the state of Wyoming, making life jackets mandatory for children. Boating accidents happen fast, having your life jacket close by, may not cut it. Ensure that your life jacket fits properly, is Coast Guard approved, and you have one for everyone on board. State laws are different in each state, know the laws of where you are boating. Perform preventative maintenance checks on your boat before going out. Make sure you have a fire extinguisher. Verify your boat capacity numbers and weight. Check the weather before you go, and water temperature. Be aware of changing conditions. Dress appropriately. Leave a travel plan. Carbon monoxide poisoning, odorless tasteless gas and in the right conditions it is possible to succumb in boat cabins. Do not count on cellphones, plan for emergency communications. Do not forget sunscreen.

Commander.....Col Jeff Johnson

1. New wing administrator-- Renee Bailey, will be training next week with one of our

previous wing administrators, Jeanne Stone. We wish Mary all the best in her new endeavor.

2. New wing patch is going through the approval process. It is a large, red, bucking horse on a blue field with the CAP 3 blade propeller and Wyoming Wing at the bottom of the shield. It represents the state's colors and uses the traditional bucking horse which has ties to the guard. National likes a lot of symbolism and this patch meets those expectations.
3. The Cody folks had a great SUI. Congrats to them. Shows all that we can do with the right preparation. If you have one coming up, talk to them to see what they did.
4. Col Kettell is working on a new wind waiver supplement which will benefit us all. The DO is in the process of starting the training process for strong wind waivers. Only the wing commander will have the ability to grant them at this time. Timeline for approval is yet to be determined.
5. Putting 6524 up for sale this week or next. It is currently located in a hangar in Cheyenne.
6. Good SAREX last weekend that went well and was successful.
7. Joe Feiler: reminder funding has been approved for August 3-4 presentation at the Wyoming STEM conference. Teacher orientation flight program. Rumor: Crosswind aviation has lost their lease on their current building.

**Other Discussion**  
**Department Reports (electronic only)**

Commander.....	Col Jeff Johnson
Vice Commander.....	Lt Col BJ Carlson
Chief of Staff .....	Maj Michael Heaberlin
Director Aerospace Education .....	Maj Toni Brown
Aerospace Education (Internal).....	1st Lt Robert Montgomery
Aerospace Education (External).....	Lt Joe Feiler
Aircraft Maintenance.....	Col Bill Morton
Aircraft status:	
N261CP - 22.2 hrs to Annual/100hr inspection. Just completed 25 hr exhaust inspection.	
N294CP - 43.9 hrs to Annual/100hr inspection or Jun 2017(12 months).	
N344CA - 33.1 hrs to Annual/100hr inspection.	
N353CP - 40.7 hrs to oil/filter chg. 51.8 hrs to Annual/100hr inspection	
N702CP - 40.9 hrs to oil/filter chg. 90.9 hrs to Annual/100hr inspection	
N897CP - 29.6 hrs to oil/filter chg. 58.7 hrs to Annual/100hr inspection	
N9935E - 20.4 hrs to oil/filter chg. 70.4 hrs to Annual/100hr inspection	

Admin.....Maj Aaron Seng

Cadet Programs .....Lt Col BJ Carlson

1. Had our last CAC meeting for the summer in mid-May.
2. Spaatz ceremony in Sheridan on 1 June for C/Col Brent Miller and now SM Capt Don Coletta. Everyone invited to come to the Historic Sheridan Inn on Broadway and 5th Street at 7pm. Point of Contact: Capt Ian Lydic
3. Wing Orientation flight weekend in Sheridan 3-4 June, arrive evening of 2 June if possible. Camping at the Griffin Poulsen Youth Camp west of Sheridan. Point of Contact: Capt Ian Lydic
4. ES training weekend 22-25 June at Story WY. For any member wishing to train for Ground Team. Hope to do MSA and MRO training also if we have the staff to do so. Point of Contact: Major Aaron Seng
5. Will have an NCO training either the 1st or 2nd weekend in July in Casper. More information later. Point of Contact: Lt Col BJ Carlson
6. Encampment: staff report 27 July, students report 29 July. Runs until am on 6 Aug. Point of Contact: Lt Col BJ Carlson
7. Wing SAREX possibly in July - date and place to be determined
8. Wing Search and Rescue Evaluation by the Air Force - all hands on deck if you are qualified or have been in training. Main day will be 16 Sept although SAR staff will be working the entire week before. IC to be determined later.
9. 14-15 Oct - Wing-wide training for senior members and cadets at the Casper Armory. More details later but mark your calendar. Focus will be on training airmen with the NCOs that are trained in July helping with a lot of the training. Point of Contact: Capt Jan Johnson.
10. Lt Col Carlson will be out of the country from 26 Sept to 23 Nov (Thailand).

Chaplain.....Ch McKinley Wood

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Communications..... 1st Lt David Shepard

1. The estimate on parts arriving for the Gillette repeater is approximately the third week of June. The parts order has been tied up waiting for coax cable to arrive and be cut.
2. Photos were taken of Medicine Mountain repeater site (thanks, George!) and the antenna that was once attached to the building is not attached anymore. The antenna was damaged in the process. We may already have all the necessary parts to fix this site, so we're planning try to repair this site as well this summer.
3. I am still needing pictures of the model/serial tags of comms equipment that has been issued from Wing (not squadrons) to individuals. If the equipment's location cannot be determined this way, we will need to manually inspect equipment to locate it. It is

important that ORMS records are accurate for our comm equipment.

Drug Demand Reduction.....Lt Col Susan McDonald

Emergency Services ..... Lt Col Mike Carlson

1. SAR Mission 17-M-0002A was conducted 02 January for (2) overdue snowmobilers. Paperwork **STILL** needing to be completed ... ICS 211 & 218. The IC still needs to complete these documents.
2. The next SAR Ex is still up-in-the-air. Maybe thinking of 3rd weekend in July.00
3. Ground Team training will be conducted 22-25 June, in Story. Contact Major A Seng.

Finance.....CMSgt Mike Moore

1. The Wyoming State fiscal year ends on 30 June. All expenses to be paid with this years money needs to be in to Wing NLT 15 June.
2. Squadron reports will be out within the next week.
3. Until the new Wing Administrator is cleared and trained all requests should be sent to the Wing HQ and will be addressed as soon as practical.

Government Relations ..... Col Bill Morton

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Health Services Officer.....Maj Jim Little

Historian.....Capt Jerry Cowles

1. Historians, summer is upon us with lots of activities happening, be sure to include photos and article based on official letterhead format.
2. SAR EX was held distributive and had a few surprises thrown in, training occurred and an actual mission reared up for a brief time.
3. SUI were held in Gillette and Cody, be sure to maintain records for CI.
4. Historical uniforms were located in wing storage and will be transferred to historian. Photos will be taken for archives. Hopefully Casper Air Museum will agree to display one in their section devoted to CAP.
5. WASP, another unsung heroine of WWII, Women Airforce Service Pilots served as military transfer pilots of aircrafts 1,074 members strong was organized by Jackie Cochran a legendary air racer. WASP descended from WAFS (Love) and Cochran (WFTD) authorized by Gen Hap Arnold.
  - a. Stirner, Katie, Elks Magazine, Vol 96 No. 1, 425 W Diversey Pkwy, Chicago, Ill. (June 2017) The WASP, Unsung Heroes of World War II

IG.....

Lt Col Cec Reed

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Operations..... Major Greg Schreurs

Personnel..... Maj Aaron Seng

Plans & Programs.....Col Jackie Floyd

Professional Development..... Maj Harlan Ribnik

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Public Affairs..... Maj Tera Cowles

Retention & Recruiting.....2d Lt John Douglas

Safety.....1st Lt Joe Feiler

Stan/Eval.....Capt. Jeff Baum

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Supply/Logistics.....Capt Jan Johnson

1. The supply room has been cleaned and organized with Maj Seng's much appreciated help. There is more to do, but it looks nice. The uniforms are sorted by size and will be issued as soon as the latest tracking issue is resolved - An email was received saying each piece needed to be tracked in ORMS with form 116's and I and my fellow wing LG/Supply officers are unwilling to do that. Lt Melanie Niedfeldt, LG of the Utah wing, has communicated with national and discussions are in progress.
2. Information to clear 5 of the AF survey/audit discrepancies has been sent to MSgt Joshua Gordon.
3. All of the BDU's and BDU field jackets are being taken to the O-Flight weekend and will be left with Ian Lydic if no one else wants some.
4. A few ABU uniforms were sent to Yellowstone Composite Squadron before the above mentioned email arrived.
5. The Report of Survey for the suburban has been completed and submitted up the chain.
6. A change of command inventory will be started soon for WY-001 supplies and coms.
7. Unfortunately, I will be unable to attend this staff meeting as my department is throwing me a retirement party at the same time.

Transportation..... Maj Michael

Heaberlin

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Web Administration.....Maj Tera Cowles

Wing IT.....Maj Tim Anderson

1. We have a new wing website/domain - [wywg.cap.gov](http://wywg.cap.gov)
2. The old web address - [wywingcap.com](http://wywingcap.com) - has been redirected to the new address
3. The domain [capwyhq.org](http://capwyhq.org) is going away on 10 June
4. For updates to the wing website, send an email to [webmaster@wywg.cap.gov](mailto:webmaster@wywg.cap.gov).
5. Wing Administrator's email address is changing. The new email address is [wa@wywg.cap.gov](mailto:wa@wywg.cap.gov). Please make note of this and update your contact info.

6. If you have issues with your CAP computer, email [it@wywg.cap.gov](mailto:it@wywg.cap.gov) for support.
7. We are looking into some performance enhancements for the CAP laptops. More to follow.

Wing Administrator.....



